

**YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY (YCSWA)**

Board of Directors Meeting Minutes

Wednesday, July 20, 2022 | YCSWA Management Center

**PRESENT (Those who were present via Zoom are indicated by "Z" after their name/title):**

Patrick Ball, Chairperson	David Vollero, Executive Director
Felicia Dell, Secretary	Jerry Grim, Assistant Executive Director
John Klindedinst, Treasurer	Doug Jasitt, Manager, Engineering & Operations
Chick Renn, Assistant Secretary/Treasurer	Gregg Pearson, Manager, Recycling and Planning
Jim Arvin, Board Member	Jen Cristofolletti, Community Svcs. Outreach Coord.
Vinny Cannizzaro, Board Member (Z)	Mindy Waltemyer, Recording Secretary
Ed Heindel, Board Member	
Tim Malinky, Board Member (Z)	
Alexandra Chiaruttini, Associate Board Member (Z)	
Zachary Nahass, Solicitor	

**ABSENT:**

Matt Sommer, Vice-chairperson  
Joyce Santiago, Associate Board Member  
Ellen O'Connor, Manager, Community Services

**VISITORS:**

David Sharp, Covanta

**CALL TO ORDER:**

The regularly scheduled board meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, July 20, 2022. Chairperson Ball called the meeting to order at 6:30 P.M. Chairperson Ball then called for the Pledge of Allegiance.

**ROLL CALL:**

Chairperson Ball requested Secretary Dell take roll call. Secretary Dell verified the board had a quorum.

**APPROVAL OF MINUTES:**

Chairperson Ball called for the approval of the Authority's May 18, 2022 board meeting minutes.

*Mr. Heindel moved to approve the May 18, 2022 board meeting minutes. Mr. Renn seconded the motion. Motion carried.*

**DIVISION REPORTS:**

***Administrative Division***

The May 2022 **Financial Reports** were distributed to the board for review in June 2022.

*Mr. Renn moved to accept the Financial Reports for May 2022. Mr. Klinedinst seconded the motion. Motion carried.*

Mr. Grim presented the **Financial Reports** for June 2022:

The **Accounts Payable Check Register** (check numbers 42381 to 42479) provided disbursements totaling \$2,665,883.89.

The **Operating Accounts Report** showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$10,357,764.71, and the Payroll Checking Account had an ending balance of \$1,000.00.

The **Trust Fund Accounts Report** included the Outstanding Loan Balance as of June 30, 2022 of \$5,000,000.00.

The **Budget Comparison Report** reflected Total Revenues Year to Date (YTD) of \$26,148,647.85 (60.82% of budget), Total Expenses YTD of \$20,714,158.50 (48.18% of budget), and Total Tons of waste received YTD at the YCRRRC of 230,254.79 (52.33% of the 440,000-ton goal for the year).

The **Expense Budget Comparison Report** followed.

The **Monthly Receipts Report** showed 43,171 tons of waste were delivered to the YCRRRC resulting in Accounts Receivable activity with an ending balance of \$2,496,053.81, Deposits for the month totaled \$5,495,807.66, Total Monies Received YTD for Accounts Receivable and Cash Sales were \$14,811,668.20, Total Monies Received YTD for Energy Sales were \$8,515,964.78, Total Monies Received YTD for York Reduction System (YRS) Metal Sales were \$2,609,598.69, and the Energy Rate for May 2022 sales was \$0.071/kWh.

There were no **Past Due Accounts** to report.

The **YRS Financial Report** followed.

Discussion followed.

*Ms. Dell moved to accept the Financial Reports for June 2022 as presented. Mr. Heindel seconded the motion. Motion carried.*

Mr. Vollero presented a proposed lease with Ardent Mills, whereby, Ardent Mills would pay \$780/month (escalated annually) to rent approximately 1.4 acres for parking up to 12 trucks for a 5-year term. Either party can terminate upon 90 days' notice. The solicitor has reviewed and approved the proposed lease. Discussion followed.

*Mr. Klinedinst moved to accept the lease as presented and authorize the Executive Director to sign the lease. Ms. Dell seconded the motion. Motion carried.*

Mr. Vollero next presented the First Amendment to the Authority's Divert Lease. This amendment will allow Divert to use the lease as collateral for a loan and allow the bank to assign lessee rights to a qualified operator in the case of a default. The solicitor has reviewed and approved the lease. Discussion followed.

*Mr. Renn moved to approve the First Amendment to the Authority's Divert lease as presented and authorize the Executive Director to sign the lease. Ms. Dell seconded the motion. Motion carried.*

Mr. Grim then presented Resolution 22-07-02: Pension Plan Restatement which included changes required by law in order for the Authority's pension plan to remain qualified. Discussion followed.

*Mr. Klinedinst moved to approve Resolution 22-07-02: Pension Plan Restatement as presented. Mr. Malinky seconded the motion. Motion carried.*

Mr. Grim next suggested the board choose a date and time for the Authority 2023 Budget Workshop. Discussion followed. The 2023 Budget Workshop will be held on Wednesday, August 17, 2022 at 9:00 AM.

#### ***Recycling & Planning Division***

Mr. Pearson reported Authority staff recently toured the Penn Waste Materials Recovery Facility which is only partially operational since a fire in March 2022. They expect to be functioning at full capacity in the first quarter of 2023. Discussion followed.

#### ***Community Services Division***

Ms. Cristofolletti presented Resolution 22-07-01 Recognizing the Service of Fred Ritzmann. Discussion followed.

*Mr. Heindel moved to approve Resolution 22-07-01 Recognizing the Service of Fred Ritzmann. Mr. Renn seconded the motion. Motion carried.*

Ms. Cristofolletti next commented that Hopewell Township will be announcing a special public meeting to discuss reuse of the York County Sanitary Landfill site on Wednesday, August 10, 2022 at 7:00 PM at the Eureka Fire Company. The authority is also announcing the meeting on their website and social media sites. Discussion followed.

#### ***Engineering & Operations Division***

The **YCRRRC Operations Reports** and **Ash Recycling and Processing Facility (ARPF) Reports** for May 2022 were distributed for the board to review in June 2022. Discussion followed.

Mr. Jasitt presented the **YCRRRC Operations Reports** for June 2022. The average availability of the three combustion units was 94.9%. The turbine generator availability was 100%. Total waste processed was 42,455 tons. Average electricity production was 525 kWh per ton and 22,304,343 kWh were produced. Electricity purchased for the month was 0 kWh. Outbound ash produced was 17,067 tons, of which 14,528 tons were processed at the ARPF and 2,539 tons were disposed at Modern Landfill. There were no emissions excursions. Due to complications on the part of the testing company in May, a repeated run of Unit 1 hexavalent chromium stack testing was conducted in June 2022. The remainder of Unit 1 stack testing along with all stack testing for Units 2 and 3 were completed in May 2022. Results for all stack tests are pending.

Mr. Jasitt reviewed the **ARPF Reports** for June 2022 which showed there were 146.3 processing hours. Materials disposed at Modern Landfill were 7,321 tons. Materials sold at market included 1,526 tons of ferrous metal and 84 tons of nonferrous metal. Aggregate/sand sent out for reuse was 5,244 tons.

Discussion followed.

Mr. Jasitt next presented an expense request for up to \$100,000 from reserve funds for repairs to ARPF floors. Discussion followed.

*Mr. Klinedinst moved to authorize expenses of up to \$100,000 from reserve funds for repairs to ARPF floors. Mr. Heindel seconded the motion. Motion carried.*

**OTHER ITEMS:**

The next regularly scheduled York County Solid Waste Authority Board meeting will be held on Wednesday, September 21, 2022 at 6:30 P.M.

**SOLICITOR REPORT:**

Solicitor Nahass had nothing to report.

**EXECUTIVE DIRECTOR REPORT:**

Executive Director Vollero had nothing to report.

**EXECUTIVE SESSION:**

Chairperson Ball recessed the open meeting session at 7:21 P.M.

Chairperson Ball called an executive session to order at 7:21 P.M.

Chairperson Ball adjourned the executive session at 8:11 P.M.

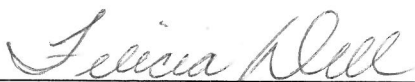
**RECALL TO ORDER OF OPEN SESSION BOARD MEETING:**

Chairperson Ball called back to order the open session at 8:11 PM. Solicitor Nahass commented that items discussed during the executive session were a complaint received against the Authority by the PA Human Relations Commission and the Authority's strategy for responding; planning for discussions with Hopewell Township regarding a host municipal agreement for York County Sanitary Landfill site reuse; and litigation with Lobar Construction.

**ADJOURNMENT:**

Chairperson Ball called for a motion to adjourn the meeting at 8:13 P.M.

*Mr. Klinedinst moved to adjourn the Authority board meeting. Mr. Renn seconded the motion. Motion carried. Meeting adjourned at 8:13 PM.*



Felicia Dell, Secretary