

YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY (YCSWA)
Board of Directors Meeting Minutes
Wednesday, May, 18 2022 | YCSWA Management Center

PRESENT (Those who were present via Zoom are indicated by "Z" after their name/title):

Patrick Ball, Chairperson	David Vollero, Executive Director
Matt Sommer, Vice-chairperson (Z)	Jerry Grim, Assistant Executive Director (Z)
Felicia Dell, Secretary	Doug Jasitt, Manager, Engineering & Operations
Jim Arvin, Board Member	Gregg Pearson, Manager, Recycling and Planning
Ed Heindel, Board Member	Jen Cristofolletti, Community Svcs. Outreach Coord.
Tim Malinky, Board Member	Mindy Waltemyer, Recording Secretary
Fred Ritzmann – Board Member	
Vinny Cannizzaro, Associate Board Member (Z)	
Zachary Nahass, Solicitor	

ABSENT:

John Klinedinst, Treasurer
Chick Renn, Assistant Secretary/Treasurer
Ellen O'Connor, Manager, Community Services

VISITORS:

Terry Beck, YCSWA Technical Program Specialist
Alexandra Chiaruttini, York Water Company
Joyce Santiago, Affordable Housing Advocates (Z)
David Sharp, Covanta

CALL TO ORDER:

The regularly scheduled board meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, May 18, 2022. Chairperson Ball called the meeting to order at 6:30 P.M. Chairperson Ball then called for the Pledge of Allegiance.

ROLL CALL:

Chairperson Ball requested Secretary Dell take roll call. Secretary Dell verified the board had a quorum.

APPROVAL OF MINUTES:

Chairperson Ball called for the approval of the Authority's March 16, 2022 board meeting minutes.

Mr. Arvin moved to approve the March 16, 2022 board meeting minutes. Mr. Heindel seconded the motion. Motion carried.

DIVISION REPORTS:

Administrative Division

The March 2022 **Financial Reports** were distributed to the board for review in April 2022.

Mr. Malinky moved to accept the Financial Reports for March 2022. Ms. Dell seconded the motion. Motion carried.

Mr. Grim presented the **Financial Reports** for April 2022:

The **Accounts Payable Check Register** (check numbers 42192 to 42281) provided disbursements totaling \$1,085,562.22.

The **Operating Accounts Report** showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$7,091,075.35, and the Payroll Checking Account had an ending balance of \$1,000.00.

The **Trust Fund Accounts Report** included the Outstanding Loan Balance as of April 30, 2022 of \$5,000,000.

The **Budget Comparison Report** reflected Total Revenues Year to Date (YTD) of \$16,223,976.61 (37.74% of budget), Total Expenses YTD of \$14,500,458.53 (33.73% of budget), and Total Tons of waste received YTD at the YCRRC of 145,892.35 (33.16% of the 440,000-ton goal for the year).

The **Expense Budget Comparison Report** followed.

The **Monthly Receipts Report** showed 37,377 tons of waste were delivered to the YCRRC resulting in Accounts Receivable activity with an ending balance of \$2,277,509.52, Deposits for the month totaled \$4,282,473.23, Total Monies Received YTD for Accounts Receivable and Cash Sales were \$9,311,565.79, Total Monies Received YTD for Energy Sales were \$4,958,092.55, Total Monies Received YTD for York Reduction System (YRS) Metal Sales were \$1,831,765.10, and the Energy Rate for March 2022 sales was \$0.044/kWh.

The **Past Due Accounts Report** followed.

The **YRS Financial Report** followed.

Discussion followed.

Mr. Heindel moved to accept the Financial Reports for April 2022 as presented. Mr. Ritzmann seconded the motion. Motion carried.

Mr. Grim next presented Inducement Resolution #22-05-01 providing for the reimbursement of expenses incurred by the Authority for proposed expansion and improvements to the York County Sanitary Landfill from the proceeds of bonds issued for the financing of the proposed expansion and improvements. Discussion followed.

Ms. Dell moved to approve Inducement Resolution #22-05-01. Mr. Arvin seconded the motion. Motion carried.

Mr. Grim then presented the Authority's proposed Remote Work Personnel Policy. Discussion followed.

Mr. Sommer moved to approve the Authority's Remote Work Personnel Policy. Ms. Dell seconded the motion. Motion carried.

Mr. Vollero next informed the board that Ardent Mills is interested in renewing their lease with the Authority and asked if they objected to the Authority discussing. Discussion followed. No one on the board objected.

Mr. Grim then reported the Authority has not yet been given insurance renewal price quotes for policies that expire June 30, 2022. The Authority asked the board to authorize them to place the policies when quotes are received based on the advice of their risk advisor, Brown & Brown, solicitor and staff. Discussion followed.

Mr. Heindel moved to authorize Authority staff to place insurance renewals within the total premium amount planned for in the annual budget. If the premiums quoted total higher than the budgeted amount, the Authority must consult with the Executive Committee for approval before placing. Ms. Dell seconded the motion. Motion carried.

Recycling & Planning Division

Mr. Pearson had nothing to report.

Community Services Division

Ms. Cristofolletti reported the Community Services Division offered worm composting programs at the April 23, 2022 downtown York event, "Go Green in the City" which was attended by approximately 6,000 people. Discussion followed.

Engineering & Operations Division

The **YCRRC Operations Reports** and **Ash Recycling and Processing Facility (ARPF) Reports** for March 2022 were distributed for the board to review in April 2022.

Mr. Jasitt presented the **YCRRC Operations Reports** for April 2022. The average availability of the three combustion units was 86.0%. The turbine generator availability was 100%. Total waste processed was 35,535 tons. Average electricity production was 561 kWh per ton and 19,950,947 kWh were produced. Electricity purchased for the month was 0 kWh. Outbound ash produced was 13,283 tons, of which 11,330 tons were processed at the ARPF and 1,953 tons were disposed at Modern Landfill. There were no emissions excursions. No stack testing occurred.

Mr. Jasitt then reviewed the **ARPF Reports** for April 2022 which showed there were 104.4 processing hours. Materials disposed at Modern Landfill were 5,771 tons. Materials sold at market included 1,233 tons of ferrous metal and 193 tons of nonferrous metal. Aggregate/sand sent out for reuse was 3,487 tons. Discussion followed.

Mr. Jasitt next sought authorization to solicit bids for the YCRRC ash hauling services. The current contract for which expires at the end of 2022. Discussion followed.

Mr. Malinky moved to authorize the solicitation of bids for the YCRRC ash hauling services. Mr. Ritzmann seconded the motion. Motion carried.

Mr. Jasitt next sought authorization to solicit bids for facility roll-off services. The current contract for which expires at the end of 2022. Discussion followed.

Mr. Malinky moved to authorize the solicitation of bids for facility roll-off services. Mr. Heindel seconded the motion. Motion carried.

Mr. Jasitt then presented the results of the Authority's bid solicitation for construction of a bioretention pond project at the Blackthorne Court area of Authority property. The lowest bid was submitted by Shiloh Paving & Excavating for \$131,981.00 for the construction of the bioretention project with alternate 1 to the base bid to provide a guide rail to the site for \$18,644.00 and alternate 2 to the base bid to provide a bioretention planting for \$7,198.00. Discussion followed.

Mr. Malinky moved to authorize the bid award to Shiloh Paving & Excavating for construction of a bioretention pond project at the Blackthorne Court area of the Authority's property with a base bid of \$131,981.00 and alternate 2 addition to the base bid for \$7,198.00 for a total of \$139,179. He further moved to authorize Executive Director Vollero to execute Blackthorne Court bioretention pond project change orders on behalf of the Authority not to exceed an aggregate sum of \$35,000. Ms. Dell seconded the motion. Motion carried.

Mr. Jasitt next presented Change Order RR-2022-01 providing for the purchase and supply of a spare boiler forced circulating water pump motor for \$116,731. Discussion followed.

Mr. Malinky moved to authorize Change Order RR-2022-01 providing for the purchase and supply of a spare boiler forced circulating water pump motor for \$116,731. Mr. Arvin seconded the motion. Motion carried.

The last Engineering & Operations Division agenda item, Expense Authorization for Landfill Site Reuse Engineering, was moved to after the meeting's executive session.

OTHER ITEMS:

The next regularly scheduled York County Solid Waste Authority Board meeting will be held on Wednesday, July 20, 2022 at 6:30 P.M. The board discussed changing the date of the next meeting due to conflicting commitments for Mr. Sommer and Mr. Klinedinst, but opted to keep the meeting as scheduled.

SOLICITOR REPORT:

Solicitor Nahass had nothing to report.

EXECUTIVE DIRECTOR REPORT:

Executive Director Vollero had nothing to report.

EXECUTIVE SESSION:

Chairperson Ball recessed the open meeting session at 7:45 P.M.

Chairperson Ball called an executive session to order at 7:45 P.M.

Chairperson Ball adjourned the executive session at 9:46 P.M.

RECALL TO ORDER OF OPEN SESSION BOARD MEETING:

Chairperson Ball called back to order the open session at 9:46 PM. Solicitor Nahass commented that items discussed during the executive session were parameters for negotiations with Hopewell Township regarding York County Sanitary Landfill capacity; review of the Authority's discussion with the PA Department of Environmental Protection (DEP) regarding mercury levels in groundwater surrounding the York County Sanitary Landfill; changes in air quality standards by the PA DEP; the succession of an Authority board member; and the performance evaluation of Executive Director Vollero.

ADDITIONAL ITEMS:

Associate Authority Board Member appointments:

Ms. Dell moved to appoint Joyce Santiago and Alexandra Chiaruttini as associate board members of the Authority Board of Directors. Mr. Malinky seconded the motion. Motion carried.

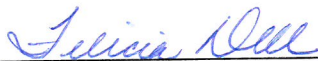
Mr. Jasitt reported the Authority staff seeks \$200,000 from reserves for York County Sanitary Landfill site reuse engineering expenses. Discussion followed.

Mr. Malinky moved to authorize the use of up to \$200,000 from reserves for York County Sanitary Landfill site reuse engineering expenses. Ms. Dell seconded the motion. Motion carried.

ADJOURNMENT:

Chairperson Ball called for a motion to adjourn the meeting at 9:58 P.M.

Mr. Heindel moved to adjourn the Authority board meeting. Ms. Dell seconded the motion. Motion carried. Meeting adjourned at 9:58 PM.



Felicia Dell, Secretary