

YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY
Board of Directors Meeting Minutes
Wednesday, January 19, 2022 | YCSWA Management Center

PRESENT (Those who were present via Zoom are indicated by "Z" after their name/title):

Ed Heindel, Chairperson	David Vollero, Executive Director
Patrick Ball, Vice-chairperson	Jerry Grim, Assistant Executive Director
Matt Sommer, Secretary (Z)	Doug Jasitt, Manager, Engineering & Operations
Felicia Dell, Treasurer	Ellen O'Connor, Manager, Community Services (Z)
John Klinedinst, Assistant Secretary/Treasurer	Gregg Pearson, Manager, Recycling and Planning (Z)
Jim Arvin, Board Member	Jen Cristofolletti, Community Svcs. Outreach Coord. (Z)
Tim Malinky, Board Member (Z)	Mindy Waltemyer, Recording Secretary (Z)
Chick Renn, Board Member	
Fred Ritzmann – Board Member	
Charles Calkins, Solicitor (Z)	

ABSENT:

VISITORS:

David Sharp, Covanta
Vinny Cannizzaro (Z)

CALL TO ORDER:

The regularly scheduled board meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, January 19, 2022. Chairperson Ed Heindel called the meeting to order at 6:39 P.M. (Meeting delayed due to technical difficulties with the video conferencing system.) Chairperson Heindel then called for the Pledge of Allegiance.

ROLL CALL:

Chairperson Heindel requested Assistant Secretary/Treasurer Klinedinst take roll call. Mr. Klinedinst verified the board had a quorum.

ELECTION OF OFFICERS:

Chairperson Heindel announced the slate of nominated 2022 YCSWA board officers:

Patrick Ball	Chairperson
Matt Sommer	Vice-chairperson
Felicia Dell	Secretary
John Klinedinst	Treasurer
Chick Renn	Assistant Secretary/Treasurer

Chairperson Heindel called for any additional board officer nominations. Hearing none, he called for a motion to close the nominations.

Mr. Ritzmann moved that 2022 YCSWA board officer nominations be closed. Mr. Renn seconded the motion. Motion carried.

The slate of nominated 2022 YCSWA board officers was elected with no objections.

ASSOCIATE BOARD MEMBER APPOINTMENT:

Chairperson Ball called for a motion to nominate Vinny Cannizzaro as an associate board member.

Mr. Heindel moved that Vinny Cannizzaro be appointed as a YCSWA associate board member. Mr. Renn seconded the motion. Motion carried.

APPROVAL OF MINUTES:

Chairperson Ball called for the approval of the Authority's November 17, 2021 board meeting minutes.

Ms. Dell moved that the November 17, 2021 board meeting minutes be approved. Mr. Klindedinst seconded the motion. Motion carried.

DIVISION REPORTS:

Administrative Division

The November 2021 **Financial Reports** were distributed to the board for review in December 2021.

Mr. Klindedinst moved that the Financial Reports for November 2021 be accepted. Mr. Malinky seconded the motion. Motion carried.

Mr. Grim presented the **Financial Reports** for December 2021:

The **Accounts Payable Check Register** for January 2022 (check numbers 41752 to 41850) provided disbursements totaling \$1,929,862.71.

The **Operating Accounts Report** for December 2021 showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$8,184,138.14, and the Payroll Checking Account had an ending balance of \$1,000.00.

The **Trust Fund Accounts Report** included the Outstanding Loan Balance as of December 30, 2021 of \$5,000,000.

The **Budget Comparison Report** for November 2021 reflected Total Revenues YTD of \$45,569,789.07 (116.71% of budget), Total Expenses YTD of \$39,250,128.86 (100.53% of budget), and Total Tons of waste received YTD at the YCRRC of 470,009.26 (106.82% of the 440,000- ton goal for the year).

The **Expense Budget Comparison Report** followed.

The **Monthly Receipts Report** for December 2021 showed 40,503 tons of waste were delivered to the YCRRRC resulting in Accounts Receivable activity with an ending balance of \$1,816,760.01, Deposits for the month totaled \$4,952,911.79, Total Monies Received YTD for Accounts Receivable and Cash Sales were \$31,441,548.28, Total Monies Received YTD for Energy Sales were \$11,117,344.63, Total Monies Received YTD for York Reduction System (YRS) Metal Sales were \$5,460,922.70, and the Energy Rate for November 2021 sales was \$0.046/kWh.

The **Past Due Accounts Report** followed.

The **YRS Financial Report** followed.

Discussion followed.

Mr. Heindel moved that the Financial Reports for December 2021 be accepted as presented. Mr. Ritzmann seconded the motion. Motion carried.

Mr. Grim next presented the Authority staff recommendation for appointment of 2022 Auditor of Record, RKL. Discussion followed.

Mr. Kliendinst moved to appoint RKL as the Authority's 2022 Auditor of Record. Ms. Dell seconded the motion. Motion carried.

Mr. Grim then presented the Authority staff recommendation for appointment of 2022 Solicitor, CGA Law Firm. Discussion followed.

Mr. Ritzmann moved to appoint CGA Law Firm as the Authority's 2022 Solicitor. Mr. Arvin seconded the motion. Motion carried.

Mr. Vollero then presented an engineering expense authorization request for \$200,000 from Authority reserve funds to investigate reuse of the York County Sanitary Landfill. Discussion was moved to the Executive Session of the meeting.

Recycling & Planning Division

Mr. Pearson reported that additional pricing the Authority pursued proved the CSR agreement for the sale of the Authority's front-end metals is the best option at this time. Discussion followed.

Mr. Pearson next announced the Authority received approximately \$108,000 in reimbursement funds for its Yard Waste Facility through a PA Department of Environmental Protection Act 101, Section 902 Recycling Grant. Discussion followed.

Mr. Pearson next reported the Authority collected approximately 2 million pounds of electronics in 2021 in the Residential Electronics Recycling Program. Discussion followed.

Community Services Division

Ms. Cristofolletti had nothing to report.

Engineering & Operations Division

The **YCRRC Operations Reports** and **Ash Recycling and Processing Facility Reports** for November 2021 were distributed for the board to review in December 2021.

Mr. Jasitt presented the **YCRRC Operations Reports** for December 2021. The average availability of the three combustion units was 94.9%. The turbine generator availability was 100%. Total waste processed was 41,595 tons. Average electricity production was 576 kWh per ton and 23,973,393 kWh were produced. Electricity purchased for the month was 0 kWh. Outbound ash produced was 16,555 tons, of which 14,187 tons were processed at the ARPF and 2,368 tons were disposed at Modern Landfill. There were no emissions excursions in December 2021. No stack testing occurred in December 2021.

Mr. Jasitt then reviewed the **ARPF Reports** for December 2021 which showed there were 130.3 processing hours. Materials disposed at Modern Landfill were 7,311 tons. Materials sold at market included 1,468 tons of ferrous metal and 148 tons of nonferrous metal. Aggregate/sand sent out for reuse were 5,090 tons.

Discussion followed.

Mr. Jasitt next presented Change Order PLE-2022-01 which provides for the supply and installation of piping and equipment to transfer stormwater from the Terre Box system to the cooling tower circulating water system. The scope of work includes the supply of water treatment chemical feed skid and associated equipment by Chemtreat which will be installed by Covanta maintenance staff; supply and installation of piping, connections, and valving by Wheelhouse Mechanical; and supply of a water flow meter which will be installed by Covanta maintenance staff. Covanta will provide construction management and inspection services. This project meets Covanta/YCSWA Agreement Schedule 19 criteria in that it provides environmental benefits. The final budgeted amount for Change Order PLE-2022-01 is \$71,755. Discussion followed.

Mr. Malinky moved that Change Order PLE-2022-01 authorizing expenditures up to \$71,755 for the Terre Box stormwater system tie-in to the cooling tower circulating water system be approved contingent on its acceptance upon review by Covanta with no substantive changes. Mr. Renn seconded the motion. Motion carried.

OTHER ITEMS:

Executive Director Vollero reported that former associate board member Kim Hogeman resigned from the Authority board after the realization that she does not reside in York County, which is a requirement for serving on the board. Due to Ms. Hogeman's absence, Mr. Ritzmann rescinded his decision to retire from the board at the end of 2021 and will now remain until an additional board member is elected.

The next regularly scheduled York County Solid Waste Authority Board meeting will be held on Wednesday, March 16, 2022 at 6:30 P.M.

SOLICITOR REPORT:

Solicitor Calkins had nothing to report.

EXECUTIVE DIRECTOR REPORT:

Executive Director Vollero reported the Authority will use approximately \$50,000 in funds from the Consulting Budget in order to consider a land lease to Divert for the purpose of food waste recycling and biogas production. Discussion followed.

Executive Director Vollero next presented the framework for long term planning currently used by management, as was described in a September 2021 memo to Authority Board members, for Board concurrence. Discussion followed.

Executive Director Vollero then announced the Pennsylvania Municipal Authorities Association is offering Board Member Training on March 11, 2022 in Harrisburg.

EXECUTIVE SESSION:

Chairperson Ball recessed the open meeting session at 7:44 P.M.

Chairperson Ball called an executive session to order at 7:53 P.M.

Chairperson Ball adjourned the executive session at 9:04 P.M.

RECALL TO ORDER OF OPEN SESSION BOARD MEETING:

Chairperson Ball called back to order the open session at 9:04 PM. Solicitor Calkins commented that items discussed during the executive session were the scheduling of Executive Director Vollero's performance review; ground water testing and inspection of the YCRCC site in conjunction with lease negotiations with Divert; overview of the lease negotiations with Divert; and discussions with Hopewell Township regarding the York County Sanitary Landfill.

ADDITIONAL ITEMS:


The board took public action on one item discussed in executive session.

Mr. Klinedinst moved to approve an engineering and consulting expense authorization for \$200,000 from Authority reserve funds to investigate reuse of the York County Sanitary Landfill. Ms. Dell seconded the motion. Motion carried.

ADJOURNMENT:

Chairperson Ball called for a motion to adjourn the meeting at 9:07 P.M.

Mr. Renn moved to adjourn the Authority board meeting. Mr. Arvin seconded the motion. Motion carried. Meeting adjourned at 9:07 PM.



Felicia Dell, Secretary