

YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY (YCSWA)
Board of Directors Meeting Minutes
Wednesday, January 17, 2024 | YCSWA Management Center

PRESENT (Those who were present virtually via Zoom are indicated by "Z" after their name/title):

Patrick Ball, Chairperson	Dave Vollero, Executive Director
Felicia Dell, Secretary (Z)	Jerry Grim, Assistant Executive Director
John Klinedinst, Treasurer	Jen Cristofolletti, Manager, Community Services
Chick Renn, Assistant Secretary/Treasurer	Doug Jasitt, Manager, Engineering & Operations
Vinny Cannizzaro, Board Member (Z)	Gregg Pearson, Manager, Recycling & Planning
Alex Chiaruttini, Board Member (Z)	Mindy Waltemyer, Recording Secretary
Ed Heindel, Board Member (Z)	
Tim Malinky, Board Member (Z)	
Joe Mulá, Board Member	
Charles Calkins, Solicitor	

ABSENT:

VISITORS:

David Sharp, Covanta
Kimberly Glatfelter, York Reduction Systems (YRS)
Tom Lynott, YRS
Tommy Lynott, YRS

CALL TO ORDER:

The regularly scheduled board of directors meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, January 17, 2024. Chairperson Ball called the meeting to order at 6:30 P.M. Chairperson Ball then called for the Pledge of Allegiance.

ROLL CALL:

Chairperson Ball requested Assistant Secretary/Treasurer Renn take roll call. Assistant Secretary/Treasurer Renn verified the board meeting had a quorum.

EXECUTIVE SESSION REPORT:

Solicitor Calkins reported an Executive Session was called to order at 5:37 PM. Items discussed included a fifth amendment to the Authority's agreement with YRS; several issues pertaining to the regulation of proposed per-and polyfluoroalkyl substance (PFAS); new emissions standards for large municipal waste combustors proposed by the EPA; potential litigation against "Handy Dandy Dumpster" hauling company for nonpayment of tip fees and a proposal to them to collect what is owed; and a report from Executive Director Vollero that he will be submitting comments regarding his employee evaluation. The Executive Session concluded at 6:09 PM.

ELECTION OF OFFICERS:

Executive Director Vollero announced that Patrick Ball and Alexandra Chiaruttini were reappointed for five years, and Joe Mulá was appointed to be an Authority board member for the next five years by the York County Commissioners.

Chairperson Ball then called for the election of 2024 officers to the Authority Board of Directors, announcing the following slate of officers:

Chairperson	Patrick Ball
Vice Chairperson	Felicia Dell
Secretary	John Klinedinst
Treasurer	Chick Renn
Asst. Secretary/Treasurer	Tim Malinky

Mr. Mulá moved to approve the slate of officers as stated. Ms. Dell seconded the motion. Motion carried.

VISITORS:

Visitors David Sharp of Covanta, Kim Glatfelter of YRS, Tom Lynott of YRS, and Tommy Lynott of YRS introduced themselves.

APPROVAL OF MINUTES:

Chairperson Ball called for the approval of the Authority's November 15, 2023 board meeting minutes.

Mr. Renn moved to approve the November 15, 2023 board meeting minutes. Mr. Klinedinst seconded the motion. Motion carried.

DIVISION REPORTS:

Administrative Division

The **November 2023 Financial Reports** were distributed to the board for review in December 2023.

Mr. Klinedinst moved to accept the Financial Reports for November 2023. Mr. Renn seconded the motion. Motion carried.

Mr. Grim presented the **Financial Reports for December 2023:**

The **Accounts Payable Check Register** (check numbers 44245 to 44336) provided disbursements totaling \$1,414,617.58.

The **Operating Accounts Report** showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$8,750,583.45, and the Payroll Checking Account had an ending balance of \$1,000.00.

The **Trust Fund Accounts Report** included the Outstanding Loan Balance as of December 31, 2023 of \$3,620,000.00.

The **Budget Comparison Report** reflected Total Revenues Year to Date (YTD) of \$53,679,086.77 (107.34% of budget), Total Expenses YTD of \$44,213,084.34 (88.41% of budget), and Total Tons of waste received YTD at the York County Resource Recovery Center (YCRRC) of 456,807.00 (103.82% of the 440,000-ton goal for the year).

The **Expense Budget Comparison Report** followed.

The **Monthly Receipts Report** showed 38,871 tons of waste were delivered to the YCRRC resulting in Accounts Receivable activity with an ending balance of \$2,724,736.36, Deposits for the month totaled \$4,201,396.96, Total Monies Received YTD for Accounts Receivable and Cash Sales were \$31,621,377.39, Total Monies Received YTD for Energy Sales were \$17,287,705.46, Total Monies Received YTD for YRS Metal Sales were \$3,884,875.16, and the Energy Rate for July 2023 sales was \$0.042/kWh.

The **Past Due Accounts Report** followed.

The **YRS Ash Financial Report** showed a net savings to the Authority YTD of \$1,568,039.47.

Discussion followed.

Mr. Heindel moved to accept the Financial Reports for December 2023 as presented. Mr. Mulá seconded the motion. Motion carried.

Mr. Grim then recommended the Authority appoint CGA Law Firm to be their Solicitor for 2024. Discussion followed.

Mr. Klinedinst moved to appoint CGA Law Firm as the Authority's Solicitor for 2024. Mr. Renn seconded the motion. Motion carried.

Mr. Grim next recommended the Authority appoint RKL Accounting Firm to be their Auditor for 2024. Discussion followed.

Mr. Klinedinst moved to appoint RKL Accounting Firm as the Authority's Auditor for 2024. Mr. Renn seconded the motion. Motion carried.

Executive Director Vollero then presented the Fifth Amendment to YRS/YCSWA Service Agreement for Ash Recycling. Discussion followed.

Mr. Mulá moved to approve the Fifth Amendment to the YRS/YCSWA Service Agreement including the authorization of Executive Director Vollero and Assistant Executive Director Grim to execute documents. Mr. Malinky seconded the motion. Motion carried.

Mr. Grim then presented a modification to the 2024 Authority Budget to account for the additional \$868,000 in expenses for ash management due to the Fifth Amendment to the YRS/YCSWA Service Agreement. This modification would reduce the General Surplus Fund contribution to \$2,745,000.

Mr. Renn moved to amend the Authority's 2024 Budget, specifically authorizing an increase in 2024 Expenditures of \$868,000 for a total 2024 Expenditures of \$49,497,000, not including Long-

term Capital Project Funding of General Surplus Funding, and a decrease in 2024 General Surplus Funding to \$2,745,000. Mr. Klinedinst seconded the motion.

Discussion followed, in which Mr. Heindel expressed reluctance to take action on the proposed 2024 Authority Budget modification without seeing the adjustments' potential impact on operational accounting, and considering if an adjustment to the YCRRC tip fee may be needed. Executive Director Vollero suggested the board amend the 2024 Expense Budget now and Authority staff will present an analysis of any potential need for changes to the 2024 tip fee at the March board meeting.

Motion carried.

Executive Director Vollero next recommended the Authority enter an Intellectual Property (IP) License and Revenue Share Agreement with Phoenix Processes for technology they developed together for preparing ash for reuse applications. Discussion followed.

Ms. Chiaruttini moved to authorize the Authority to apply for an IP License and enter into a Revenue Share Agreement with Phoenix Processes. Mr. Renn seconded the motion. Motion carried.

Chairperson Ball announced that Mr. Klinedinst, Mr. Heindel, and Mr. Malinky would serve as the Authority's 2024 Audit Committee.

Recycling & Planning Division

Mr. Pearson presented Resolution 2024-01-01 which would authorize Executive Director Vollero and Assistant Executive Director Grim to execute grant documents for the Pennsylvania Department of Community & Economic Development Grant for which the Authority recently applied to partially fund the future Blackbridge Road Transfer Station. Discussion followed.

Ms. Dell moved to authorize Executive Director Vollero and Assistant Executive Director Grim to execute grant documents for the Pennsylvania Department of Community & Economic Development Grant. Mr. Heindel seconded the motion. Motion carried.

Community Services Division

Ms. Cristofolletti reported an Authority stakeholder survey written under the consultation of HDR, Inc. will be distributed next week.

Ms. Cristofolletti also reported an Authority-developed public survey will be distributed in March and be open until December of 2024.

Engineering & Operations Division

The YCRRC Operations Reports and Ash Recycling and Processing Facility (ARPF) Reports for November 2023 were distributed for the board to review in December 2023.

Mr. Jasitt presented the YCRRC Operations Reports for December 2023. The average availability of the three combustion units was 90.1%. The turbine generator availability was 97.8%. Total waste processed was 39,520 tons. Average electricity production was 535 kWh per ton and 21,129,311 kWh were produced. Electricity purchased was 45,142 kWh. Outbound ash produced was 14,692 tons, of which 12,426 tons were processed at the Ash Recycling and Processing Facility (ARPF) and 2,265 tons were

disposed at Modern Landfill. There were no emissions excursions. No stack testing was conducted. Discussion followed, during which, at Mr. Heindel's request, Mr. Jasitt also reported on an incident in November 2023 at the YCRRC where an unusual object was discovered by the radiation monitors.

Mr. Jasitt next reviewed the **ARPF Reports for December 2023** which showed there were 120.6 processing hours. Materials disposed at Modern Landfill were 5,357 tons. Materials sold at market included 1,397 tons of ferrous metal and 105 tons of nonferrous metal. Aggregate/sand sent out for reuse was 4,179 tons.

Mr. Jasitt then relayed an update on Selective Noncatalytic Reduction (SNCR) emissions control technology implementation at the YCRRC.

Mr. Jasitt then gave an update on the Authority Transfer Station project planning. Discussion followed.

SOLICITOR'S REPORT:

Solicitor Calkins had nothing to report.

OTHER ITEMS:

Ms. Dell requested Executive Director Vollero give an update regarding Divert's efforts to site an anaerobic digester on Authority property. Discussion followed.

The next regularly scheduled York County Solid Waste Authority board of directors meeting will be held on Wednesday, March 20, 2024 at 6:30 P.M.

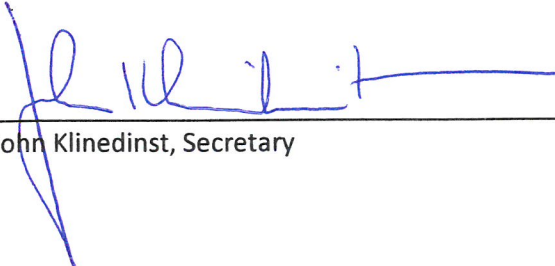
EXECUTIVE DIRECTOR'S REPORT:

Executive Director Vollero reported Manchester Township continues to work to address issues with wastewater force main and possible collaboration by the Authority. Discussion followed.

ADJOURNMENT:

Chairperson Ball called for a motion to adjourn the meeting at 7:34 P.M.

Mr. Klinedinst moved to adjourn the Authority board of directors meeting. Mr. Mulá seconded the motion. Motion carried. The meeting adjourned at 7:34 PM.



John Klinedinst, Secretary