

**YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY (YCSWA)**  
Board of Directors Meeting Minutes  
Wednesday, January 18, 2023 | YCSWA Management Center

**PRESENT (Those who were present via Zoom are indicated by "Z" after their name/title):**

Patrick Ball, Chairperson	Dave Vollero, Executive Director
Matt Sommer, Vice-chairperson	Jerry Grim, Assistant Executive Director
Felicia Dell, Secretary	Jen Cristofolletti, Manager, Community Services
Alex Chiaruttini, Board Member	Doug Jasitt, Manager, Engineering & Operations
Ed Heindel, Board Member	Gregg Pearson, Recycling & Planning
Joyce Santiago, Associate Board Member	Mindy Waltemyer, Recording Secretary
Charles Calkins, Solicitor	

**ABSENT:**

John Klinedinst, Treasurer  
Chick Renn, Assistant Secretary/Treasurer  
Vinny Cannizzaro, Board Member  
Tim Malinky, Board Member

**VISITORS:**

David Sharp, Covanta  
David Wolf

**CALL TO ORDER:**

The regularly scheduled board of directors meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, January 18, 2023. Chairperson Ball called the meeting to order at 6:30 P.M. Chairperson Ball then called for the Pledge of Allegiance.

**ROLL CALL:**

Chairperson Ball requested Secretary Dell take roll call. Secretary Dell verified the board had a quorum.

**EXECUTIVE SESSION REPORT:**

Solicitor Calkins reported an Executive Session was called to order at 5:32 PM. Items discussed were an issue of potential conflict involving Authority board members; nitrogen oxide emissions (NOx) control at the York County Resource Recovery Center (YCRRC); and the future use of YCRRC ash. The Executive Session concluded at 6:00 PM.

**ELECTION OF OFFICERS:**

Chairperson Ball announced the Authority board of directors' slate of officers for 2023 as follows:

Chairperson	Patrick Ball
Vice Chairperson	Matt Sommer

Secretary	Felicia Dell
Treasurer	John Klinedinst
Asst. Secretary/Treasurer	Chick Renn

Chairperson Ball then called for any additional nominations from the floor. None were made.

*Mr. Heindel moved to close the elections for the Authority board of directors' slate of officers for 2023. Ms. Dell seconded the motion. Motion carried.*

*Chairperson Ball then called for approval of the Authority board of directors' slate of officers for 2023 as presented. All board members responded in favor. Slate was approved.*

#### **VISITOR COMMENTS:**

Mr. Sharp of Covanta Energy provided an update regarding the acquisition of Covanta by EQT. EQT is restructuring the company into 4 regions in the United States - North, South, East and West. Covanta York will be in the East Region. There are no expected changes for the Authority. Discussion followed.

#### **APPROVAL OF MINUTES:**

Chairperson Ball called for the approval of the Authority's November 16, 2022 board meeting minutes. Mr. Heindel suggested two amendments to the minutes. One, under the Recycling and Planning Division Report, to include a statement that GreenChip proposed managing the York County residential electronics collected by the Authority at \$0 cost for a 3-year term. Two, under Other Items, to include the 2023 slate of nominated officers for the Authority board of directors.

*Ms. Chiaruttini moved to approve the November 16, 2022 board meeting minutes, as amended. Mr. Sommer seconded the motion. Motion carried.*

#### **DIVISION REPORTS:**

##### ***Administrative Division***

The **November 2022 Financial Reports** were distributed to the board for review in December 2022.

*Mr. Heindel moved to accept the Financial Reports for November 2022. Ms. Chiaruttini seconded the motion. Motion carried.*

Mr. Grim presented the **Financial Reports for December 2022:**

The **Accounts Payable Check Register** (check numbers 42956 to 43077) provided disbursements totaling \$1,945,473.83.

The **Operating Accounts Report** showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$10,610,275.41, and the Payroll Checking Account had an ending balance of \$1,000.00.

The **Trust Fund Accounts Report** included the Outstanding Loan Balance as of December 31, 2022 of \$4,316,000.

The **Budget Comparison Report** reflected Total Revenues Year to Date (YTD) of \$55,499,182.13 (129.09% of budget), Total Expenses YTD of \$41,385,023.32 (96.26% of budget), and Total Tons of waste received YTD at the YCRRRC of 470,198.59 (106.86% of the 440,000-ton goal for the year).

The **Expense Budget Comparison Report** followed.

The **Monthly Receipts Report** showed 39,817 tons of waste were delivered to the YCRRRC resulting in Accounts Receivable activity with an ending balance of \$2,763,464.26, Deposits for the month totaled \$4,921,752.28, Total Monies Received YTD for Accounts Receivable and Cash Sales were \$30,374,583.64, Total Monies Received YTD for Energy Sales were \$20,419,405.10, Total Monies Received YTD for York Reduction System (YRS) Metal Sales were \$4,427,147.17, and the Energy Rate for November 2022 sales was \$0.052/kWh.

The **Past Due Accounts Report** followed.

Discussion followed.

*Ms. Dell moved to accept the Financial Reports for December 2022 as presented. Ms. Chiaruttini seconded the motion. Motion carried.*

Mr. Grim then presented the Authority's recommendation of CGA Law for the **Annual Appointment of Solicitor** for 2023.

*Mr. Sommer moved to appoint CGA Law as the Authority's solicitor for 2023. Ms. Dell seconded the motion. Motion carried.*

Mr. Grim next presented the Authority's recommendation of RKL for the **Annual Appointment of Auditor** for 2023.

*Mr. Heindel moved to appoint RKL as the Authority's auditor for 2023. Ms. Chiaruttini seconded the motion. Motion carried.*

Mr. Grim then announced the **Establishment of the Audit Committee** by Chairperson Ball which includes Mr. Heindel, Mr. Klinedinst, and Mr. Malinky.

*Ms. Dell moved to approve the creation of the Audit Committee as established by Chairperson Ball. Mr. Sommer seconded the motion. Motion carried.*

***Recycling & Planning Division***

Mr. Pearson had nothing to report.

***Community Services Division***

Ms. Cristofolletti had nothing to report.

***Engineering & Operations Division***

The YCRRRC Operations Reports and Ash Recycling and Processing Facility (ARPF) Reports for November 2022 were distributed for the board to review in December 2022. They included a statement that stack testing results from October 2022 were found to be within permitted limits.

Mr. Jasitt presented the **YCRRRC Operations Reports for December 2022**. The average availability of the three combustion units was 97.9%. The turbine generator availability was 100%. Total waste processed was 42,451 tons. Average electricity production was 572 kWh per ton and 24,293,173 kWh were produced. Electricity purchased was 0 kWh. Outbound ash produced was 15,333 tons, of which 12,816 tons were processed at the ARPF and 2,517 tons were disposed at Modern Landfill. There were no emissions excursions. No stack testing was conducted.

Mr. Jasitt next reviewed the **ARPF Reports for December 2022** which showed there were 120.4 processing hours. Materials disposed at Modern Landfill were 6,006 tons. Materials sold at market included 1,506 tons of ferrous metal and 84 tons of nonferrous metal. Aggregate/sand sent out for reuse was 4,918 tons. Discussion followed.

Mr. Jasitt then presented **Covanta Change Order UC-2023-01** which is based on Stage 2 of a Corrective Measures Proposal by Covanta for reducing NOx using selective noncatalytic reduction (SNCR) technology. The proposal calls for the performing of detailed engineering of an SNCR system by CHA Consulting; the possible need for a geotechnical survey for a storage tank foundation; and Covanta time for oversight and revised cost estimation preparation. The total cost of the change order is not to exceed \$325,594 and staff recommends the funds come from reserves. Discussion followed.

*Ms. Chiaruttini moved to approve Covanta Change Order UC-2023-01 authorizing expenditures up to \$325,594, from Authority reserves, for the detailed engineering of an SNCR system and performing a cost estimation. Mr. Heindel seconded the motion. Motion carried.*

Executive Director Vollero next presented an update regarding the **York Reduction Systems Aggregate Supply Agreement**. Discussion followed. By consensus, the board gave Executive Director Vollero permission to negotiate an agreement for further consideration by the board.

**SOLICITOR'S REPORT:**

Solicitor Calkins had nothing to report.

**OTHER ITEMS:**

The next regularly scheduled York County Solid Waste Authority board of directors meeting will be held on Wednesday, March 15, 2023 at 6:30 P.M.

**EXECUTIVE DIRECTOR'S REPORT:**

Executive Director Vollero reported, for the record, the Authority is proceeding with the Silica X proposal for ash research that was presented at the December 14, 2022 board workshop.

Executive Director Vollero then reported the pilot study to reduce mercury in groundwater in the area of the York County Sanitary Landfill has been showing positive results.

**ADJOURNMENT:**

Chairperson Ball called for a motion to adjourn the meeting at 7:14 P.M.

*Mr. Sommer moved to adjourn the Authority board of directors meeting. Ms. Chiaruttini seconded the motion. Motion carried. Meeting adjourned at 7:14 PM.*

*Felicia Dell*

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Felicia Dell, Secretary

