

**YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY (YCSWA)**

**Board of Directors Meeting Minutes**

**Wednesday, July 17, 2024 | YCSWA Management Center**

**PRESENT (Those who were present virtually via Zoom are indicated by "Z" after their name/title):**

Patrick Ball, Chairperson	Dave Vollero, Executive Director
Felicia Dell, Vice Chairperson	Vicky Jasitt, Authority Accountant
John Klinedinst, Secretary	Jen Cristofolletti, Manager, Community Services
Chick Renn, Treasurer	Doug Jasitt, Manager, Engineering & Operations
Alex Chiaruttini, Board Member	Gregg Pearson, Manager, Recycling & Planning
Ed Heindel, Board Member (Z)	Mindy Waltemyer, Recording Secretary
Zachary Nahass, Solicitor	

**ABSENT:**

Vinny Cannizzaro, Board Member  
Tim Malinky, Assistant Secretary/Treasurer  
Joe Mulá, Board Member

**VISITORS:**

David Sharp, Reworld  
Michael Hershey  
Matt Sommer  
Becky Sanstead

**CALL TO ORDER:**

The regularly scheduled board of directors meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, July 17, 2024. Chairperson Ball called the meeting to order at 6:35 P.M. Chairperson Ball then called for the Pledge of Allegiance.

**ROLL CALL:**

Chairperson Ball requested Secretary Klinedinst take roll call. Secretary Klinedinst verified the board meeting had a quorum.

**EXECUTIVE SESSION REPORT:**

Solicitor Nahass reported an Executive Session was called to order at 5:30 PM. Items discussed included Executive Vollero's discussion with a company using new technology to recycle waste into marketable materials, and a prospective new proposal from York Reduction Systems (YRS) regarding their ability to further recycle York County Resource Recovery Center (YCRRC) ash. The Executive Session concluded at 6:00 PM.

**VISITORS:**

Visitors David Sharp of Covanta, Michael Hershey, Matt Sommer, and Becky Sanstead introduced themselves.

**RESOLUTION PRESENTATION:**

Resolution 24-03-01, previously approved by the board, was presented to Matt Sommer recognizing his fifteen years of service as an Authority board member.

**ASSOCIATE DIRECTOR APPOINTMENT:**

Michael Hershey was presented as a potential Associate Authority Board Member.

*Mr. Klinedinst moved to appoint Michael Hershey as an Associate Authority Board Member. Mr. Renn seconded the motion. Motion carried.*

**MARCH 2024 MEETING MINUTES:**

Chairperson Ball called for the approval of the Authority's March 20, 2024 board meeting minutes.

*Ms. Chiaruttini moved to approve the March 20, 2024 board meeting minutes. Mr. Klinedinst seconded the motion. Motion carried.*

**DIVISION REPORTS:**

***Administrative Division***

The **March, April, and May 2024 Financial Reports** were distributed to the board for review in the prior months.

*Ms. Dell moved to accept the Financial Reports for March, April, and May 2024. Mr. Renn seconded the motion. Motion carried.*

Ms. Jasitt presented the **Financial Reports for June 2024:**

The **Accounts Payable Check Register** (check numbers 44828 to 44908) provided disbursements totaling \$2,452,601.19.

The **Operating Accounts Report** showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$7,229,015.42, and the Payroll Checking Account had an ending balance of \$1,000.00.

The **Trust Fund Accounts Report** included the Outstanding Loan Balance as of June 30, 2024 of \$3,620,000.00.

The **Budget Comparison Report** reflected Total Revenues Year to Date (YTD) of \$26,052,416.36 (48.80% of budget), Total Expenses YTD of \$23,130,329.65 (43.32% of budget), and Total Tons of waste received YTD at the York County Resource Recovery Center (YCRRC) of 220,674.14 (50.15% of the 440,000-ton goal for the year).

The **Expense Budget Comparison Report** followed.

The **Monthly Receipts Report** showed 34,792 tons of waste were delivered to the YCRRRC resulting in Accounts Receivable activity with an ending balance of \$2,811,832.86, Deposits for the month totaled \$4,074,377.34, Total Monies Received YTD for Accounts Receivable and Cash Sales were \$16,838,356.66, Total Monies Received YTD for Energy Sales were \$6,565,179.08, Total Monies Received YTD for YRS Metal Sales were \$2,004,996.41, and the Energy Rate for May 2024 sales was \$0.032/kWh.

The **Past Due Accounts Report** followed.

The **YRS Ash Financial Report** showed a net savings to the Authority YTD of \$419,400.19.

Discussion followed.

*Mr. Klinedinst moved to accept the Financial Reports for June 2024 as presented. Mr. Heindel seconded the motion. Motion carried.*

Executive Director Vollero then presented an update on the liability and property Insurance Renewals for the YCRRRC. Discussion followed.

Executive Director Vollero next presented Resolution 24-07-01 Recognizing Darinda O'Dell for 25 Years of Service to the Authority. Discussion followed.

*Ms. Dell moved to authorize Resolution 24-07-01 Recognizing Darinda O'Dell for 25 Years of Service to the Authority. Mr. Klinedinst seconded the motion. Motion carried.*

#### **Recycling & Planning Division**

Mr. Pearson had nothing to report.

#### **Community Services Division**

Ms. Cristofolletti reported the Authority 2023 Annual Report was expected to be published in the next month.

Ms. Cristofolletti gave an update on the Authority's public survey, per Ms. Dell's request. Discussion followed.

#### **Engineering & Operations Division**

The **YCRRRC Operations Reports** and **Ash Recycling and Processing Facility (ARPF) Reports for March, April, and May 2024** were distributed for the board to review in previous months. Stack testing was performed in May, the results of which were within acceptable parameters.

Mr. Jasitt presented the **YCRRRC Operations Reports for June 2024**. The average availability of the three combustion units was 96.9%. The turbine generator availability was 100%. Total waste processed was 39,921 tons. Average electricity production was 573 kWh per ton and 22,893,222 kWh were produced. Electricity purchased was 0 kWh. Outbound ash produced was 13,766 tons, of which 11,695 tons were processed at the Ash Recycling and Processing Facility (ARPF) and 2,071 tons were disposed at Modern Landfill. There were no emissions excursions. Stack testing for Dioxins was performed on Boiler #2, the results of which are pending.

Mr. Jasitt next reviewed the **ARPF Reports for June 2024** which showed there were 117.0 processing hours. Materials disposed at Modern Landfill were 5,699 tons. Materials marketed included 1,310 tons of ferrous metal and 127 tons of nonferrous metal. Aggregate/sand sent out for reuse was 3,499 tons. Discussion followed.

Mr. Jasitt next presented an Expense recommendation for Transfer Station Development. On July 9, 2024 Authority staff submitted a Major Permit Modification to the PA Department of Environmental Protection (PA DEP) for the permitting of the Blackbridge Road Transfer Station within the permitted area of the YCRRRC. The Authority placed the required newspaper notice for the modification on July 11, 2024 which will run again on July 18 and 25, 2024. While the PA DEP reviews the permit application over the next six to twelve months, staff recommends proceeding with the detailed engineering and procurement documents a price not to exceed \$302,000, which would be funded from reserves. To date the Authority has incurred approximately \$150,000 of the authorized \$178,000 allocated funds and expects the remainder to be used for responding to PA DEP comments and participating in municipal and public meetings. The overall estimated cost for the project is \$11,507,000, which includes the costs for permitting activities.

*Ms. Chiaruttini moved to authorize expenditures up to \$302,000 for the development of detailed engineering design and procurement documents as specified in Task 4 of ARM Group's March 20, 2024 proposal, to be funded from Authority reserves. Mr. Renn seconded the motion. Motion carried.*

Mr. Jasitt then presented Change Order PLE-2024-1 which calls for the procurement of a replacement 115 kV sulfur hexafluoride (SF6) breaker to replace the original SF6 breaker at the YCRRRC switchyard, which showed signs of deterioration when last inspected. The breaker provides protection between the YCRRRC plant and First Energy's side of the switchyard. Reworld obtained a quote from Seimens Energy for the replacement breaker and spare parts. Because lead time for the breaker is approximately two years, Reworld issued a purchase order in June 2024 in order to have the breaker in enough time for the Fall 2026 turbine/black plant outage. The change order's cost is not to exceed \$138,104 and is only for the breaker at this time. Currently, the estimated installation cost is approximately \$300,000. Another change order will need to be issued for this task as the installation time nears. The remaining available PLE funds are approximately \$1.3 million. The Authority solicitor reviewed the change order. Discussion followed.

*Mr. Renn moved to approve Change Order PLE-2024-01 authorizing expenditures up to \$138,104 for the procurement of a replacement SF6 breaker at the YCRRRC switchyard. Mr. Klinedinst seconded the motion. Motion carried.*

Mr. Jasitt next presented a recommendation for ARPF Equipment Replacement. The Authority's contract with YRS calls for the Authority to fund repairs and replacements to the ARPF process system. YRS provided documentation of costs for partial replacements of two eddy current separator systems. This is a qualifying project with which Authority staff recommends moving forward. The cost for this equipment replacement is not to exceed \$450,000 and would be funded from reserves. Discussion followed.

*Ms. Dell moved to authorize expenditures up to \$450,000 to fund partial replacements of two ARPF eddy current systems, to be funded by Authority reserves. Mr. Klinedinst seconded the motion. Motion carried.*

Mr. Jasitt then presented a recommendation to Extend the Contract with Waste Management for Roll-off Container Services at the YCRRRC. The contracted services include hauling the tip floor nonprocessable container to Modern Landfill and hauling the yard waste and Christmas tree containers to H&H Mulch in Spring Grove. The Authority last bid the services in 2022 with the contract expiration date of December 31, 2024 and a provision to extend the contract based on mutual agreement. Waste Management offered to hold the 2024 hauling rates in exchange for a one-year contract extension. All terms of the November 16, 2022 would remain in effect. The estimated cost for these services in the extension year is \$128,000. The Authority solicitor reviewed the Extension Agreement.

*Mr. Heindel moved to approve the Extension Agreement for YCRRRC Roll-off Container Services between the Authority and Waste Management based upon Waste Management's proposal to maintain the 2024 hauling rate in 2025. All other terms of the contract will remain in effect. Mr. Klinedinst seconded the motion. Motion carried.*

**SOLICITOR'S REPORT:**

Solicitor Nahass reported on some items regarding public board meetings at the request of Executive Director Vollero. Discussion followed.

**OTHER ITEMS:**

Mr. Renn reported the car show to benefit US Veterans, at which the Authority staged an information table, went well. Discussion followed.

**NEXT MEETING:**

The next regularly scheduled York County Solid Waste Authority Board of Directors meeting will be held on Wednesday, September 18, 2024 at 6:30 P.M.

**EXECUTIVE DIRECTOR'S REPORT:**

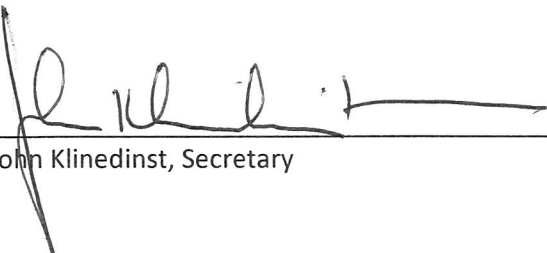
Executive Director Vollero gave an update regarding proposed waste-to-energy legislation in Pennsylvania. Discussion followed.

Executive Director Vollero asked Mr. Sharp to comment on the announcement that YCRRRC operating company, Reworld is for sale. Discussion followed.

**ADJOURNMENT:**

Chairperson Ball called for a motion to adjourn the meeting at 7:41 P.M.

*Mr. Klinedinst moved to adjourn the Authority board of directors meeting. Ms. Chiaruttini seconded the motion. Motion carried. The meeting adjourned at 7:41 PM.*



John Klinedinst, Secretary