

YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY (YCSWA)
Board of Directors Meeting Minutes
Wednesday, March 15, 2023 | YCSWA Management Center

PRESENT (Those who were present via Zoom are indicated by "Z" after their name/title):

Patrick Ball, Chairperson	Dave Vollero, Executive Director
Felicia Dell, Secretary	Jerry Grim, Assistant Executive Director
John Klinedinst, Treasurer	Jen Cristofolletti, Manager, Community Services
Chick Renn, Assistant Secretary/Treasurer	Doug Jasitt, Manager, Engineering & Operations
Vinny Cannizzaro, Board Member (Z)	Gregg Pearson, Manager, Recycling & Planning
Ed Heindel, Board Member	Mindy Waltemyer, Recording Secretary
Tim Malinky, Board Member	
Joyce Santiago, Associate Board Member	
Charles Calkins, Solicitor	

ABSENT:

Matt Sommer, Vice-chairperson
Alex Chiaruttini, Board Member

VISITORS:

David Sharp, Covanta

CALL TO ORDER:

The regularly scheduled board of directors meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, March 15, 2023. Chairperson Ball called the meeting to order at 6:30 P.M. Chairperson Ball then called for the Pledge of Allegiance.

ROLL CALL:

Chairperson Ball requested Secretary Dell take roll call. Secretary Dell verified the board had a quorum.

EXECUTIVE SESSION REPORT:

Solicitor Calkins reported an Executive Session was called to order at 5:40 PM. Executive Director Vollero's performance review was discussed. The Executive Session concluded at 6:22 PM.

APPROVAL OF MINUTES:

Chairperson Ball called for the approval of the Authority's January 18, 2023 board meeting minutes

Mr. Renn moved to approve the January 18, 2023 board meeting minutes. Mr. Malinky seconded the motion. Motion carried.

DIVISION REPORTS:

Administrative Division

The **January 2023 Financial Reports** were distributed to the board for review in February 2023.

Mr. Klinedinst moved to accept the Financial Reports for January 2023. Ms. Dell seconded the motion. Motion carried.

Mr. Grim presented the **Financial Reports for February 2023:**

The **Accounts Payable Check Register** (check numbers 43172 to 43373) provided disbursements totaling \$1,227,907.26.

The **Operating Accounts Report** showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$6,939,832.61, and the Payroll Checking Account had an ending balance of \$1,000.00.

The **Trust Fund Accounts Report** included the Outstanding Loan Balance as of February 28, 2023 of \$4,316,000.00.

The **Budget Comparison Report** reflected Total Revenues Year to Date (YTD) of \$9,668,288.73 (19.33% of budget), Total Expenses YTD of \$7,776,112.04 (15.55% of budget), and Total Tons of waste received YTD at the YCRRRC of 73,666.38 (16.74% of the 440,000-ton goal for the year).

The **Expense Budget Comparison Report** followed.

The **Monthly Receipts Report** showed 33,236 tons of waste were delivered to the YCRRRC resulting in Accounts Receivable activity with an ending balance of \$2,452,849.10, Deposits for the month totaled \$4,652,426.27, Total Monies Received YTD for Accounts Receivable and Cash Sales were \$5,250,168.69, Total Monies Received YTD for Energy Sales were \$3,980,434.34, Total Monies Received YTD for York Reduction System (YRS) Metal Sales were \$739,334.06, and the Energy Rate for November 2022 sales was \$0.047/kWh.

The **Past Due Accounts Report** followed.

The **YRS Ash Financial Report** followed.

Discussion followed.

Mr. Heindel moved to accept the Financial Reports for February 2023 as presented. Mr. Klinedinst seconded the motion. Motion carried.

Mr. Grim then presented the **2022 Audited Financial Statement**. Discussion followed.

Mr. Heindel moved to approve the 2022 Audited Financial Statement. Mr. Renn seconded the motion. Motion carried.

Executive Director Vollero next presented the second amendment to the Divert Lease which extends the permitting period and lease for one year. As part of the amendment, Divert also agrees to accelerate the onset of their full rent payment by 60 days. Discussion followed.

Mr. Klinedinst moved to approve the Second Amendment to the Divert Lease which extends the permitting period and lease for one year and accelerates the onset of full rent payment by Divert by 60 days. Mr. Malinky seconded the motion. Motion carried.

Recycling & Planning Division

Mr. Pearson presented the contract with MXI to manage materials collected at the Authority's Household Hazardous Waste Collection Events. Discussion followed.

Mr. Renn moved to approve the contract with MXI to manage materials collected at the Authority's Household Hazardous Waste Collection Events contingent upon final approval by Solicitor Calkins. Ms. Dell seconded the motion. Motion carried.

Community Services Division

Ms. Cristofolletti had nothing to report.

Engineering & Operations Division

The **YCRRC Operations Reports and Ash Recycling and Processing Facility (ARPF) Reports for January 2023** were distributed for the board to review in February 2023.

Mr. Jasitt presented the **YCRRC Operations Reports for February 2023**. The average availability of the three combustion units was 95.7%. The turbine generator availability was 100%. Total waste processed was 35,579 tons. Average electricity production was 599 kWh per ton and 21,310,627 kWh were produced. Electricity purchased was 0 kWh. Outbound ash produced was 13,362 tons, of which 10,949 tons were processed at the ARPF and 2,413 tons were disposed at Modern Landfill. There were no emissions excursions. No stack testing was conducted.

Mr. Jasitt next reviewed the **ARPF Reports for February 2023** which showed there were 110.6 processing hours. Materials disposed at Modern Landfill were 4,878 tons. Materials sold at market included 1,238 tons of ferrous metal and 82 tons of nonferrous metal. Aggregate/sand sent out for reuse was 3,853 tons. Discussion followed.

Mr. Jasitt then presented an update on Reasonable Available Control Technology (RACT) assessment at the YCRRC. Discussion followed.

SOLICITOR'S REPORT:

Solicitor Calkins had nothing to report.

OTHER ITEMS:

Mr. Grim shared that the Authority will be providing a carpool in their passenger van to the PA Municipal Authorities Association Training on March 23, 2023 at 7:00 AM.

The next regularly scheduled York County Solid Waste Authority board of directors meeting will be held on Wednesday, May 17, 2023 at 6:30 P.M.

EXECUTIVE DIRECTOR'S REPORT:

Executive Director Vollero requested an Executives Session to commence after the board meeting.

EXECUTIVE SESSION:

An Executive Session was called to order at 7:23 PM. Solicitor Calkins stated the item discussed was a PA Human Relations Commission complaint against the Authority by Mr. Terry Cline. The Executive Session concluded at 7:33 PM.

ADJOURNMENT:

Chairperson Ball adjourned the meeting at 7:34 P.M.



Felicia Dell, Secretary