

YORK COUNTY SOLID WASTE AND REFUSE AUTHORITY
Board of Directors Meeting Minutes
Wednesday, November 17, 2021 | YCSWA Management Center

PRESENT (Those who were present via Zoom are indicated by "Z" after their name/title):

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| Ed Heindel, Chairman | David Vollero, Executive Director |
| Patrick Ball, Vice-chairman | Jerry Grim, Assistant Executive Director |
| Matt Sommer, Secretary | Doug Jasitt, Manager, Engineering & Operations |
| Felicia Dell, Treasurer | Ellen O'Connor, Manager, Community Services |
| John Klinedinst, Assistant Secretary/Treasurer | Gregg Pearson, Manager, Recycling and Planning (Z) |
| Jim Arvin, Board Member (Z) | Jen Cristofolletti, Community Svcs. Outreach Coord. |
| Tim Malinky, Board Member | Mindy Waltemyer, Recording Secretary (Z) |
| Chick Renn, Board Member | |
| Fred Ritzmann – Board Member | |
| Kim Hogeman, Associate Board Member | |
| Charles Calkins, Solicitor | |

ABSENT:

VISITORS:

David Sharp, Covanta
Vinny Cannizzaro
Ryan Begin, Divert
Craig Davis, Divert
Benjamin Miller, Divert

CALL TO ORDER:

The regularly scheduled board meeting of the York County Solid Waste and Refuse Authority (Authority) was held on Wednesday, November 17, 2021. Chairman Ed Heindel called the meeting to order at 6:30 P.M. Chairman Heindel then called for the Pledge of Allegiance.

ROLL CALL:

Chairman Heindel requested Secretary Sommer take roll call. Mr. Sommer verified the board had a quorum.

APPROVAL OF MINUTES:

Chairman Heindel called for the approval of the Authority's September 15, 2021 board meeting minutes.

Mr. Ball moved that the September 15, 2021 board meeting minutes be approved. Mr. Klinedinst seconded the motion. Motion carried.

DIVISION REPORTS:

Administrative Division

The September 2021 Financial Reports were distributed prior to the board meeting. The **Accounts Payable Check Register** for October 2021 (check numbers 41461 to 41572) provided disbursements totaling \$1,640,370.38. The **Operating Accounts Report** for September 2021 showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$5,433,300.20 and the Payroll Checking Account had an ending balance of \$1,000.00. Mr. Grim also relayed the **Trust Fund Accounts Report** as well as the **Outstanding Loan Balance** as of September 30, 2021 of \$5,000,000.

Mr. Grim reviewed the **Budget Comparison Report** for September 2021 which reflected total revenues year-to-date of \$33,607,357.20 (86.07% of budget) and total expenses year-to-date of \$29,420,634.10 (75.35% of budget). This report also showed the total tonnage year-to-date of waste received at the York County Resource Recovery Center (YCRRC) was 353,929.18 (80.44% of the 440,000- ton goal for the year). The **Expense Budget Comparison Report** followed.

Mr. Grim next presented the **Monthly Receipts Report** for September 2021 which showed 39,218 tons of waste were delivered to the YCRRC resulting in Accounts Receivable activity with an ending balance of \$2,509,520.34. Deposits for the month totaled \$4,201,613.27. The total monies received year-to-date for Accounts Receivable and Cash Sales were \$23,250,195.33. The total monies for Energy Sales received year-to-date were \$7,630,131.40. The total monies for York Reduction System (YRS) Metal Sales were \$4,145,035.18. The energy rate for August 2021 sales was \$0.039/kWh. The **Past Due Accounts Report** and **YRS Financial Report** followed.

Ms. Dell moved that the Financial Reports for September 2021 be accepted as presented. Mr. Sommer seconded the motion. Motion carried.

Mr. Grim then presented the Financial Reports for October 2021. The **Accounts Payable Check Register** for November 2021 (check numbers 41573 to 41656) provided disbursements totaling \$895,224.12. The **Operating Accounts Report** for October 2021 showed the General Checking Account had an ending balance of \$2,000.00, the General Fund Account had an ending balance of \$6,115,131.76 and the Payroll Checking Account had an ending balance of \$1,000.00. Mr. Grim also relayed the **Trust Fund Accounts Report** as well as the **Outstanding Loan Balance** as of October 31, 2021 of \$5,000,000.

Mr. Grim reviewed the **Budget Comparison Report** for October 2021 which reflected total revenues year-to-date of \$37,598,718.12 (96.30% of budget) and total expenses year-to-date of \$33,064,114.16 (84.68% of budget). This report also showed the total tonnage year-to-date of waste received at the York County Resource Recovery Center (YCRRC) was 391,365.68 (89.01% of the 440,000- ton goal for the year). The **Expense Budget Comparison Report** followed.

Mr. Grim next presented the **Monthly Receipts Report** for October 2021 which showed 37,707 tons of waste were delivered to the YCRRC resulting in Accounts Receivable activity with an ending balance of \$2,291,261.25. Deposits for the month totaled \$4,497,107.78. The total monies received year-to-date for Accounts Receivable and Cash Sales were \$25,950,942.97. The total monies for Energy Sales received year-to-date were \$8,848,551.45. The total monies for York Reduction System (YRS) Metal Sales were \$4,682,724.54. The energy rate for September 2021 sales was \$0.037/kWh. The **Past Due Accounts Report** and **YRS Financial Report** followed.
Discussion followed.

Mr. Renn moved that the Financial Reports for October 2021 be accepted as presented. Mr. Ritzmann seconded the motion. Motion carried.

Mr. Grim next reported the Authority seeks to add Dr. Martin Luther King Jr. Day as a paid holiday for employees. Discussion followed.

Mr. Ball moved to approve Dr. Martin Luther King Jr. Day as a paid holiday for Authority employees. Mr. Klinedinst seconded the motion. Motion carried.

Mr. Grim next presented the second amendment to the Authority's agreement with NextEra for the management of Authority energy sales. The amendment would add execution of capacity hedges to the authorized activities of the Executive Director and Assistant Executive Director under the agreement. Discussion followed.

Ms. Dell moved to approve the second amendment to the Authority's agreement with NextEra for management of Authority's energy sales to include capacity hedges. Mr. Renn seconded the motion. Motion carried.

Recycling & Planning Division

Mr. Pearson reported the Authority was pursuing additional pricing for the sale of the Authority's front-end metals.

Community Services Division

Ms. O'Connor announced her retirement to occur October 31, 2022. She added that Ms. Cristofolletti would be assuming her duties. Discussion followed.

Engineering & Operations Division

Mr. Jasitt presented the **YCRRC Operations Reports** for September 2021. The average availability of the three combustion units was 92.9%. The turbine generator availability was 96.8%. Total waste processed was 40,866. Average electricity production was 526 kWh per ton and 21,497,460 kWh were produced. Electricity purchased for the month was 69,426 kWh. Outbound ash produced was 16,006 tons, of which 13,736 tons were processed at the Ash Recycling and Processing Facility (ARPF) and 2,270 tons were disposed at Modern Landfill. There were no emissions excursions and there was no stack testing in September 2021.

Mr. Jasitt then reviewed the **Ash Recycling and Processing Facility (ARPF) Reports** for September 2021 which showed that there were 131.8 processing hours. 6,334 tons of material were disposed at Modern Landfill. Materials sold at market included 1,500 tons of ferrous metal and 130 tons of nonferrous metal. 4,898 tons of aggregate/sand were sent out for reuse.

Mr. Jasitt next presented the **YCRRC Operations Reports** for October 2021. The average availability of the three combustion units was 81.7%. The turbine generator availability was 100%. Total waste processed was 35,543 tons. Average electricity production was 543 kWh per ton and 19,292,777 kWh

were produced. Electricity purchased for the month was 0 kWh. Outbound ash produced was 13,721 tons, of which 11,562 tons were processed at the ARPF and 2,159 tons were disposed at Modern Landfill. There were no emissions excursions in October 2021. Stack testing occurred in October 2021, the final results of which are pending.

Mr. Jasitt then reviewed the **ARPF Reports** for October 2021 which showed that there were 111.1 processing hours. 6,182 tons of material were disposed at Modern Landfill. Materials sold at market included 1,290 tons of ferrous metal and 109 tons of nonferrous metal. 4,402 tons of aggregate/sand were sent out for reuse. Discussion followed.

Mr. Jasitt next reported that he received an engineering proposal from Buchart-Horn to turn the erosion and sedimentation pond at the five-acre Recycling Drop-off Area site into a bioretention pond per the land development plan. The proposal was for \$21,620, which will come out of the 2022 budgeted Engineering Account. The Authority budgeted \$250,000 for the bioretention pond construction in 2022 and will go to bid for the project in early 2022.

Mr. Jasitt then reported the Authority plans to purchase a disk attachment for the mower used at the York County Sanitary Landfill. Staff has requested pricing from PA COSTARS member, Messick's. This expense was budgeted for \$12,000 in 2022 and will not be purchased until then.

Next, Ryan Begin, CEO and Co-Founder of Divert, gave a presentation regarding a food waste anaerobic digester and biogas system the company proposes to build in York County on land leased from the Authority. Discussion followed.

EXECUTIVE SESSION:

Chairman Heindel called to order an executive session at 7:45 P.M.

Chairman Heindel adjourned the executive session at 8:33 P.M.

RECALL TO ORDER OF OPEN SESSION BOARD MEETING:

Chairman Heindel called back to order the open session at 8:33 PM. Solicitor Calkins commented that one item discussed during the executive session was the proposed lease of Authority land by Divert to build and operate a food waste digester and natural gas system. The board further discussed continuation of negotiation and the signing of a letter of intent by Executive Director Vollero. Additional items discussed were a potential Authority associate board member candidate; the performance evaluation and long-term plan of Executive Director Vollero; a meeting with Hopewell Township to discuss potential uses of the York County Sanitary Landfill; and the succession plan of directors and officers of the Authority board.

SOLICITOR REPORT:

Solicitor Calkins had nothing to report.

OTHER ITEMS:

At Chairman Heindel's request, Mr. Ball read a nomination list of 2022 Authority board officers discussed during executive session. They are:

Patrick Ball – Chair

Matt Sommer – Vicechair

Felicia Dell – Secretary

John Klinedinst – Treasurer

Chick Renn – Assistant Secretary/Treasurer

The nominations remain open to the January board meeting.

Board member, Fred Ritzmann announced his retirement from the Authority Board as of December 31, 2021. Discussion followed.

Chairman Heindel next called for action regarding the Divert discussion that occurred during the executive session.

Mr. Malinky moved that the board approve Executive Vollero's continued negotiation with Divert regarding the lease of land from the Authority and the writing of a letter of intent. Mr. Renn seconded the motion. Motion carried.

The next regularly scheduled York County Solid Waste Authority Board meeting will be held on Wednesday, January 19, 2022 at 6:30 P.M.

EXECUTIVE DIRECTOR REPORT:

Executive Director Vollero proposed, considering Mr. Ritzmann's retirement announcement, that he seek appointment of Associate Board Member, Ms. Hogeman, to the Authority board by the York County commissioners. The board did not object.

ADJOURNMENT:

Chairman Heindel called for a motion to adjourn the meeting at 8:48 P.M.

Mr. Ritzmann moved to adjourn the Authority board meeting. Mr. Klinedinst seconded the motion. Motion carried. Meeting adjourned at 8:48 PM.



Felicia Dell, Secretary